

COMMISSION FOR TEACHER PREPARATION AND LICENSING

220 O STREET
SACRAMENTO 95814

February 10, 1982

81-8224

TO: All Individuals Interested in the Activities of the Commission for Teacher Preparation and Licensing

FROM: John F. Brown *John F. Brown*

SUBJECT: Deletion of the Late Filing Fee Policy and its effect on the Reissuance of Expired Pre-Ryan Credentials

At its December 1981 meeting the Commission approved the repeal of the policy of charging a late filing fee to bring expired pre-Ryan credentials up to date. Effective December 4, 1981, applicants for the reissuance of an expired pre-Ryan credential will pay the current forty dollar (\$40) fee only and no additional late filing fee.

Reissued credentials will have as an issuance date the date the application was filed. The policy governing the dating of reissued pre-Ryan credentials states that General credentials will be reissued to the third June 30th and Standard credentials to the second June 30th following the issuance date. If it is necessary to cover service during the period that the credential was not in effect, the employer will have to file a "Request for Validation of Service without a Credential" on forms provided by the Commission office. The authorizations of a reissued pre-Ryan credential are the same as on the original credential document.

The change in policy concerning the charging of late filing fees covers all applications that were in the Commission office on December 4th and all applications submitted after that date. This office will be issuing refunds or requesting additional fees as necessary to assure that every applicant pays only the amount of the fee current at the time the application was submitted.

For further information on the conditions under which a pre-Ryan credential may be issued or reissued, please see the attached information leaflet "Renewal and Reissuance of Credentials" (CL-494, Rev. 2/82). Please note that the changes on this leaflet have been indicated by the underlining of additions and the crossing out of deletions. If you have any questions about the renewal or reissuance of credentials you may contact our Information Services staff between 12:30 and 4:30 Monday through Friday at (916) 445-7254.

RENEWAL AND REISSUANCE OF CREDENTIALS

The following information explains the renewal and reissuance policies for several types of credentials. Please refer to the checked item(s) for information about your credential question.

- ☐ The CLEAR teaching or services credential may be renewed without the completion of any additional course work by submitting an application and the appropriate fee to the Commission office within the six months preceding the expiration date of the credential. If you have served for at least two full years under the authorization of this credential, or a credential that is dependent upon this one, you may be eligible for a life credential. Please see the enclosed information leaflet for more information about life credentials.
- ☐ The FIVE-YEAR PRELIMINARY teaching credential cannot be renewed or extended. If you do not complete all the requirements for the CLEAR credential before the expiration date of the preliminary, you will be unable to teach in the public schools of California on this credential. Contact a California college or university with a Commission approved program to determine what you must do to secure their recommendation on your application for the CLEAR credential.
- ☐ The holder of a FIVE-YEAR PRELIMINARY multiple or single subject teaching credential issued before 7-1-79, must complete an ADDITIONAL REQUIREMENT for the clear credential. Because of legislation passed effective 7-1-79, all applicants for a clear credential must verify successful completion of a Commission-approved program, or its equivalent, in the training in the needs of, and methods of providing educational opportunities to, individuals with exceptional needs ("Mainstreaming"), and must be recommended for the clear credential by a California college or university with a Commission-approved program. If your credential is about to expire and you were not informed about the added requirement, you may appeal to the Commission for a one year extension by submitting an application and fee and a letter from a California college or university confirming that you have not completed "Mainstreaming" because you were not informed about the requirement.
- ☐ The ONE-YEAR PRELIMINARY teaching credential cannot be renewed or extended until the renewal requirements have been completed. If you allow your credential to expire, it will be reissued as soon as you verify completion of the requirements and apply to the Commission office. If you are teaching when the credential expires, contact your employer about the possibility of obtaining an emergency credential to cover your service until you can complete the requirements. The maximum period of time allowed by law for the preliminary credential is five years, so the expiration date of your renewed or reissued one-year preliminary credential will be five years from the original date of issuance of the credential.
- ☐ The holder of a PARTIAL or POSTPONED PRE-RYAN credential who could not renew because requirements were not completed on time, must obtain a credential under the current regulations in order to serve in the California public schools. If your training was completed outside of California, you may apply directly to the Commission office. If you completed your professional education training in California, you should contact the education department at your college or university for information about what you need to do to secure their recommendation for the current credential. Specialist instruction and service credentials can only be issued as clear documents. Multiple and single subject teaching credentials may be issued as either five-year preliminary or clear documents with the college or university recommendation.

NOTE: Holders of PARTIAL PRE-RYAN elementary or secondary teaching credentials who could not renew may apply directly to the Commission office for the one-year preliminary multiple or single subject teaching credential, as long as the person has a program of professional preparation and a degree in a subject other than education. The degree in education may be acceptable if it can be determined to be the equivalent of a subject-matter degree or if the applicant has two years of full time teaching experience while holding a regular credential in the state in which the service was rendered.

- ☐ A LAPSED PARTIAL or POSTPONED PRE-RYAN credential may be renewed if the renewal requirements were completed during the respective period(s) the credential would have been valid had application(s) for renewal been submitted for each renewal period. ~~The renewal fee will be the same as the total amount which would have been paid had the credential been kept valid.~~ To apply, submit an application, complete transcripts, verification of teaching experience, and the current application fee. ~~You will be notified of additional fees, if you are found to be eligible for the renewal(s).~~

☐ California trained teachers who were eligible for a CLEAR PRE-RYAN teaching credential by 9-15-76, but who NEVER APPLIED for that credential, may apply directly to the Commission office for the one-year preliminary multiple or single subject credential as long as they have completed a degree in a subject other than education. The degree in education may be acceptable if it can be determined to be the equivalent of a subject-matter degree or if the applicant has two years of full time teaching experience while holding a regular credential in the state in which the service was rendered. Experience may not be substituted for formal student teaching. Before applying for the one-year preliminary credential check with the education department of the California college or university where you completed your training about securing their recommendation for the five-year preliminary or clear credential.

☐ Anyone who completed all of the requirements for a CLEAR PRE-RYAN credential through an APPROVED PROGRAM at a California teacher preparation institution by 9-15-74, (for Fisher credentials) or 7-1-64, (for General credentials) may apply for that credential by securing the recommendation of the institution where the program was completed. ~~The fee will be the same as the total amount which would have been paid had the credential been applied for on 9-15-74, and kept valid.~~ To apply, submit an application, the recommendation, complete transcripts, verification of teaching experience, and the current application fee only. ~~You will be notified if additional renewal fees are necessary.~~

☐ ~~A LAPSED CLEAR PRE-RYAN credential that required a pattern of professional preparation may be brought up to date by submitting an application and a fee equal to the amount which would have been paid for the renewals had the credential been kept valid. -- Please contact this office before submitting the fee, to be certain you are submitting the correct amount and have your experience verified if you feel you may be eligible for the life credential. -- See enclosed leaflet on life requirements.~~

☐ Current regulations allow a LAPSED CLEAR RYAN or PRE-RYAN credential to be reissued effective the date an application is received by the Commission office and filed. No California public school service is authorized between the date on which the credential expired and the date on which the reissued credential becomes effective unless a "Request for Validation of Service without a Credential" is filed by the employing school district employer.

NOTE: The Commission currently has no plans to change this policy, however, is currently reviewing existing statutes that relate to pre-Ryan credentials. If you are thinking about allowing your credential to lapse because you do not plan to use it in the near future, you should be aware that when you decide to re-instate it, you will either have to pay the back fees as just described or you may have to qualify under the regulations requirements that are current at the time you apply.

THE APPEAL PROCESS:

If you were not able to complete the requirements for the credential because of illness, injury or other serious reason, or if you are unable to secure the recommendation of a California college or university with a Commission-approved program although you feel you have completed all of the requirements or their equivalent, you may submit an application for an appeal directly to the Commission. The application must include a completed application form, appropriate fee(s), transcripts, test scores, attending physician's statement, the college's statement of refusal to recommend, verification of experience, a letter from you explaining the reason for the appeal, and all other applicable supporting information.